

Lehigh Learning Academy

Health & Safety Plan Summary

Health and Safety Plan Summary: Lehigh Learning Academy

Anticipated Launch Date: August 31, 2020

I. Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<ul style="list-style-type: none"> • Lehigh Learning Academy will clean, sanitize, and disinfect daily using a CDC-10 disinfectant cleaner • Tables/Chairs within each classroom will be disinfected at the conclusion of class • Hand Sanitizers will be available in all shared spaces • High touch surfaces will be sanitized daily • Restrooms will be sanitized daily • Classroom doors will remain open to increase air flow as feasible when classes are in session • Air conditioning units will be set to ventilate when possible • The Program Director will train staff on cleaning, sanitizing, disinfecting and ventilation protocols appropriate to each classroom and common areas • Signs will be posted to encourage frequent use on sanitizers and disinfectants • OSHA and CDC protocols will be followed according to recommended guidelines • Lehigh Learning Academy will contract with a professional cleaning company to perform deep cleaning weekly

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II. Social Distancing and other Protocols

Requirement(s)	Strategies, Policies and Procedures
Classroom/Learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	<ul style="list-style-type: none">• Classroom learning space will be arranged to allow for 6 feet of separation among students and staff• Tables will face the same direction (no cross-table seating)
Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms	<ul style="list-style-type: none">• All students will be served lunch in their homerooms and will be seated 6 feet apart whenever eating• Students will not be required to wear a mask during lunch as long as Social Distancing is observed• Tables/chairs will be disinfected after lunch
Hygiene practices for students and staff, including the manner and frequency of handwashing and other best practices	<ul style="list-style-type: none">• Staff and students will be encouraged to disinfect, sanitize, and wash hands frequently during the school day• Hand sanitizer will be available in all classrooms and common areas
Posting signs in highly visible locations that promote everyday protective measures, and how to stop the spread of germs.	<ul style="list-style-type: none">• Signs will be posted in high visibility locations that promote everyday protective measures and how to stop the spread of germs

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Requirement(s)	Strategies, Policies and Procedures
Limiting the sharing of materials among students	<ul style="list-style-type: none">• Students will not be permitted to share materials such as pencils, pens, etc.• Computer keyboards and mice will be sanitized with a disinfectant wipe between usage• Recreation equipment will be sanitized between usage
Staggering the use of communal spaces and hallways	<ul style="list-style-type: none">• A strict traffic pattern will be enforced in the hallway to allow for one-way flow in hallways between classes• Class schedules will be set to accommodate one-way traffic in the hallways• Congregating in common areas will be prohibited
Adjusting transportation scheduled and practices to create social distance between students	<ul style="list-style-type: none">• Students will use multiple entrances for arrival and dismissal to avoid congestion and to meet social distancing requirements
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students	<ul style="list-style-type: none">• Students will be grouped in classes that will move together from one classroom to the next to limit contact between groups• The number of students per class group will be reduced to allow for social distancing protocols

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Requirement(s)	Strategies, Policies and Procedures
Other social distancing and safety practices	<ul style="list-style-type: none">• All staff, students, and visitors will be required to wear face coverings while in the building• All staff, students, and visitors who participate in onsite meetings will observe the protocols outlined in this plan (Social Distancing, protective face coverings, etc.)• Visitors will be restricted to the office area and restrooms• Physical Education classes will be held outdoors (weather permitting)• Play activities will be organized to avoid sharing of materials• Face coverings will be optional during Physical Education, as long as Social Distancing is possible• All staff will be trained on social distancing and healthy hygiene protocols before the first day of on-site instruction• Students will be trained on social distancing and healthy hygiene protocols on the first day of school• Students and families should also follow guidelines and protocols set forth by their school district of residence or sending District

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III. Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>Monitoring students and staff for symptoms and history of exposure</p>	<ul style="list-style-type: none"> • Staff and students will self-monitor and complete a screening questionnaire upon request • Parents are responsible to monitor their child for COVID symptoms prior to coming to school
<p>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<ul style="list-style-type: none"> • Lehigh Learning Academy will assess staff and/or students who fall ill during the school day for signs and symptoms of COVID • Isolation areas will be established • All isolation areas will be sanitized after use • Should a child demonstrate or report symptoms of COVID, a parent will be required to remove the child from school, and as soon as possible take the child to their healthcare provider
<p>Returning isolated or quarantined staff, students, or visitors to school</p>	<ul style="list-style-type: none"> • A doctor's note or negative COVID test will be required to return to school/work if testing is necessary • Students/staff who demonstrate symptoms of COVID are encouraged to get tested • Students and staff who require quarantine will be prohibited from returning to school/work for 14 days after they first show symptoms of COVID

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Requirement(s)	Strategies, Policies and Procedures
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	<ul style="list-style-type: none">• Lehigh Learning Academy will notify staff, families, and the public of all closures and within-school-year changes in safety protocols• Lehigh Learning Academy will communicate and monitor developments with the Northampton County Health Department, employees, and families regarding cases, exposures and updated policies and procedures

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IV. Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
Protecting students and staff at higher risk for severe illness	<ul style="list-style-type: none"> Lehigh Learning Academy will develop individual education plans for students at higher risk for severe illness when necessary, these may include reduced time in the building and fully online courses if applicable
Use of face coverings (masks or face shields) by all staff	<ul style="list-style-type: none"> All staff, students, and visitors will be required to wear a face covering or shield while in the building (classrooms, hallways, arrival, departure, and when social distancing is impractical) Lehigh Learning Academy will provide face coverings to all staff, students and visitors
Unique safety protocols for students with complex needs or other vulnerable individuals	<ul style="list-style-type: none"> When necessary, the Lehigh Learning Academy will develop individual education plans for students with complex needs or other vulnerabilities that require unique safety protocols.